

Establishment

Leader

Location

Other staff

Group size

Ratio

Benefits (aims, objectives, intended outcomes...)

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Identifying the hazards – assessing the risk

Control measures – reducing the risk

Site and its environment

risk rating

outcome

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Group

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Leader and activity arrangements

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Transport

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Generic/mandatory risk assessment, used and acknowledged

1 Council – risk assessments/guidance used

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2 Establishment – risk assessments/guidance used

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• Alternative plans (Plan 'B'/Plan 'C')

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Emergency contacts – take the emergency action cards with you! Group details – ensure you have full details close to hand.

Ongoing risk assessment

- 1 **Apply the control measures**
- 2 **Monitor how effective they are**
- 3 **Change, adapt, revise as required**

Examples

- monitor the weather
- monitor water/river levels
- monitor traffic on road
- monitor conditions underfoot

- monitor group and leaders response and motivation
- monitor behaviour
- assess group risk awareness in different environments
- monitor the response of your supporting adults

Completed:

Date -----

Signed:

Group leader -----

Head of establishment
or EVC -----